



**NORTHEASTERN  
ENGINEERS  
FEDERAL  
CREDIT UNION**

## Automatic Deduction Authorization

Dear Employer:

I hereby authorize you to automatically deduct the specific amount listed below from my paycheck and send it to my account at Northeastern Engineers Federal Credit Union until further notice from me. If necessary, I also authorize you to initiate debit entries and adjustments for any credit entries to my account posted in error.

I understand that the Credit Union need not notify me at the time the funds are received. I can contact the Credit Union during business hours to determine that the automatic deduction reached my account and will receive written confirmation of the automatic deduction on my monthly account statement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please print legibly. For assistance with this form, please call us at (718) 847-6801, extension 226.*

<b>Please complete entire form to avoid processing delays and then mail or fax to us.</b>		
<b>Mail:</b> Northeastern Engineers Federal Credit Union <b>Attention: Member Services</b> 115-06 Myrtle Avenue Richmond Hill, N.Y. 11418	<b>Fax:</b> (718) 847-2525 <b>Attention: Member Services</b>	
<b>To be completed by NEFCU member</b>		
Name (Last, First, Middle)		SS# / TIN#
Home Phone Number		Work Phone Number
Credit Union Acct # (MANDATORY)		Account Type <input type="checkbox"/> Savings <input type="checkbox"/> Checking
Company Name	Payroll Department Contact	Payroll Dept. Phone Number
Please deduct \$ _____ from each paycheck		

**Instructions to Employer:**

Send the money to Northeastern Engineers Federal Credit Union

Our routing/ABA number 2260 7847 6

You will need to specify the member's account number and account type (see above).

Any questions can be addressed to us at (718) 847-6801 x 226.

White – EMPLOYER COPY

Yellow – MEMBER COPY

Pink – CREDIT UNION COPY